

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

02/16/2018

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Central Maine Community Health

* b. Employer/Taxpayer Identification Number (EIN/TIN):

Not responsive as per agreement with requester

* c. Organizational DUNS:

1081564980000

d. Address:

* Street1:

300 Main St

Street2:

* City:

Lewiston

County/Parish:

Androscoggin

* State:

ME: Maine

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

04240-7027

e. Organizational Unit:

Department Name:

Healthy Androscoggin

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Erin

Middle Name:

* Last Name:

Guay

Suffix:

MPH

Title:

Executive Director

Organizational Affiliation:

Healthy Androscoggin

* Telephone Number:

207-795-5990

Fax Number:

207-795-5992

* Email:

guayer@cmhc.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.306

CFDA Title:

Environmental Justice Collaborative Problem-Solving Cooperative Agreement Program

* 12. Funding Opportunity Number:

EPA-OP-OEJ-18-01

* Title:

Environmental Justice Collaborative Problem-Solving (EJCPS) Cooperative Agreement

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Addressing Poor Housing as a Collaborative Primary Prevention Strategy for Improving Community Health

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="119,997.76"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="119,997.76"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

1.0 PROGRAM OBJECTIVES

1.0a - PROJECT SUMMARY

Addressing Poor Housing as a Collaborative Primary Prevention Strategy for Improving Community Health

- Project Location: Downtown Lewiston, Maine 04240
- Rural area? Yes
- New EJCPS Recipient (if awarded)? Yes

Applicant Information

- Organization Name: Central Maine Community Health Corporation – Healthy Androscoggin
- Address: 300 Main Street, Lewiston, ME 04240
- Main Contact Information: Erin Guay, MPH; guayer@cmhc.org; (207) 795-2544

Brief Description of Applicant Organization

Healthy Androscoggin (HA) is a non-profit organization that addresses complex public health problems through a community coalition model. Our work focuses on healthy homes/lead poisoning prevention, cultural and linguistic competency, tobacco cessation, substance use and misuse, nutrition and physical activity. Our organizational mission is to empower people to live healthy lifestyles and to improve the public health of the communities we serve through ongoing planning, community action, education, and advocacy.

Project Information

- Project Period Dates: September 1, 2018 – August 31, 2020
- Environmental Statute(s): Toxic Substances Control Act, Section 10(a)
- Project Type(s): Public education, training, partnership building, development, increasing transparency

List of Project Partners

- City of Lewiston (local government) – Letter of Support Included
- Six Sigma Properties (property management company/property owner) – Letter of Support Included
- Healthy Homeworks (non-profit) – Letter of Support Included
- Healthy Neighborhoods Planning Council (community group) – Letter of Support Included
- Lewiston Area Public Health Committee (local government)
- LA Metropolitan Chamber of Commerce (industry)
- Green & Healthy Homes Initiative of Lewiston-Auburn – Learning Network (community group)

Project Abstract

The residents of downtown Lewiston, Maine have long felt the negative impacts of our old and deteriorating housing stock. For the past ten years, our community strategy to prevent exposure to housing hazards has focused mainly on tenant education, and we have seen only modest improvements in housing quality and health status from this approach. Recently our partners, including residents of the underserved community, have identified the need for more powerful economic and housing-based strategies that address the upstream causes (unhealthy housing) of downstream health issues (lead poisoning, asthma, pest infestations). Therefore, our project objective is to support innovative collaborations that lead to broad systems changes that will result in safer housing. While tenant education is an important component of public health prevention, landlords have the greatest power to provide safe rental housing. This project commits to supporting existing and potential new property owners by giving them: a network for sharing information and resources; access to safe housing experts; an open line of communication with diverse multi-sector stakeholders; recognition for creating safe housing; and a new public database where safe rental housing information is available to potential investors and the underserved community. By addressing these home health hazards with primary prevention measures we can more effectively protect the health of our residents and realize our community's full potential.

Will you need to develop a QAPP for your project? Yes.

1.0b – ENVIRONMENTAL AND PUBLIC HEALTH INFORMATION OF THE UNDERSERVED COMMUNITY

This project seeks to address the ongoing need for safe and healthy housing in the downtown Lewiston, ME area for the underserved community that currently resides in downtown rental unit housing. Currently in the

downtown Census Tracts 201-205 of Lewiston, ME's lead paint indicator is at the 56th percentile, which is higher than the state at the 53rd percentile and nation at the 20th percentile (EJSCREEN Version 2017). Lewiston has the highest rate of childhood lead poisoning in the state of Maine and more than twice as many children are poisoned in Lewiston compared to the next highest municipality (Maine Environmental Public Health Tracking Network Data Portal, 2018). Over 43% of the housing stock in downtown Lewiston was built prior to 1950 (Maine Environmental Public Health Tracking Network Data Portal, 2018). These older structures contain lead paint, have energy and heating/cooling inefficiencies, moisture build-up, mold and pest infestations.

This project seeks to achieve primary prevention of exposure to home health hazards through systems change and providing tools and resources to landlords to create safe housing, while empowering the underserved community to better access it. The long term sustainable goals are to improve the health status and quality of life for New American (refugees and immigrants) and Native Mainer low-income renters in downtown Lewiston.

The underserved communities of the downtown Lewiston area are residents of multi-unit housing living in a mix of low-income subsidized rental and rentals at market rate. The population is an ethnic mix of Caucasian and African, among others. The majority of the African population is refugees and asylum seekers that began moving to our community in 2001. Initially, these roughly 6,000 immigrants and refugees were primarily from Somalia, but in recent years, Lewiston has also become home to people from other African and Middle Eastern countries such as: Djibouti, Angola, Burundi, Ethiopia, Iraq, Syria, Kenya, and Congo. The underserved community living in downtown Lewiston also experience extreme poverty. These downtown Census Tracts have been designated a Community Development Block Grant (CDBG) Entitlement Community and EPA Environmental Justice Area of Concern (EPA EJ 2010 Award). 20% of the households earn under \$15,000 per year (US Census, American Fact Finder, 2017 Estimates) and the elementary school attended by downtown Lewiston residents has the highest free and reduced lunch program participation rate at 100% (ME Department of Education, 2015, prior to Lewiston Schools qualifying through Community Eligibility Provision). The underserved community is disproportionately impacted by environmental harms and risks because the quality of the housing stock in the downtown Lewiston Census Tracts is the least maintained compared to other properties across the city.

According to the EPA Toxic Substances Control Act, studies have shown that lower-income people were found to be significantly more likely than those with higher incomes to live in substandard housing. This is certainly the case for our downtown community. Our vulnerable populations – both low income and recently arrived immigrants and refugees - often can only afford to locate to the poorest housing in these Census Tracts. This has been further demonstrated in the lead poisoning data which shows that historically, low-income Caucasian children in Lewiston were predominately those diagnosed with lead poisoning, but as more African immigrants and refugees entered the downtown neighborhoods, lead poisonings in these populations (locally called, “New Mainers”) rose sharply (Maine CDC Childhood Lead Poisoning Prevention staff). Where once only those using Medicaid were identified as high risk for lead poisoning (because of identified sub-standard housing), now the Maine CDC identifies both those using Medicaid and New Mainers as representing high risk groups for lead poisoning. African New Mainers may be further disproportionately impacted by housing concerns because many speak little or no English, and many have no concept of lead, asthma or other home hazards from their home countries. After living in refugee camps before arriving in the US some New Mainers are grateful for their newly acquired housing, even if it is in poor condition. This situation often leads to housing discrimination for those who don't have the ability to advocate for themselves in an unknown language and in an unknown legal system.

There is insufficient data to document how other local health concerns and the housing stock may be disproportionately impacting the underserved community, however in 2013 we conducted a door-to-door survey of self-reported health needs of African New Mainers in L-A, which showed the breadth of our housing crisis. Three of the top eleven health issues identified were housing-related, including: bedbugs (#3), lead poisoning (#10) and asthma (#11) (A Portrait of Health Needs: Self-reported Health Needs among New Americans in L-A, Healthy Androscoggin, 2015).

This project will benefit the underserved community of downtown Lewiston by increasing the number of healthy residential housing units available, empowering residents to access healthy housing, and improving health and quality of life for native and New Mainer low-income renters.

1.0c - ORGANIZATION'S HISTORICAL AND SUSTAINED CONNECTION TO UNDERSERVED COMMUNITY

Healthy Androscoggin (HA) is a non-profit organization that addresses issues of public health through a community coalition model. Beyond healthy housing, Healthy Androscoggin has been working to protect the health of the underserved community since 1995 when the organization was founded with the mission of reducing the

tobacco use rate in our county. Healthy Androscoggin also seeks to prevent substance misuse, promote cultural and linguistic competency, improve the built environment, provide nutrition education and increase physical activity. All of our work is centered on the belief that in order to address complex social problems we must work in close collaboration with a diverse group of partners and stakeholders. Our strengths as an organization come from our long-standing role as a community convener, our years of experience in healthy housing work, our strong local and state-wide partnerships that support all our programming, and our reputation in the community for quality work.

Healthy Androscoggin began our efforts to prevent childhood lead poisoning in 2008 when health data provided by the Maine Center for Disease Control and Prevention (CDC) showed that large numbers of children were poisoned in our community every year. At the time, HA had only two local partners interested in discussing the issue. Since then, we have added childhood lead poisoning prevention to our main organizational goals and have successfully built a network of agencies working together to address lead poisoning. We have also expanded our work to address holistic home health hazards beyond lead, acknowledging that the deficiencies of the housing stock in our community are abundant.

Through our healthy homes work we serve the underserved community referenced in this application: low-income native Mainers, immigrants, refugees and asylum seekers who live in downtown Lewiston. We provide direct education to hundreds of local residents and social service agencies; conduct outreach to parents, landlords, and community partners; and build local capacity across our community to more effectively address childhood lead poisoning. We are the primary investigator on a health study that we are conducting in the target population to quantify the health, economic and social benefits of renovating our housing stock. Through EPA Environmental Justice (2010) and EPA Healthy Communities (2017) program funding HA has developed a Neighbor to Neighbor program which trains downtown Lewiston residents to educate their friends and neighbors with the long term goal of building local health experts. Healthy Androscoggin has extensive experience in convening cross-sector collaborations around healthy housing. HA is a founding member of the following groups: The Green and Healthy Homes Initiative (GHHI) Learning Network brings together local stakeholders from housing; healthcare; legal and social services, tenants' rights organization and municipal government. The Learning Network has increased community awareness and political will related to healthy homes and recommend municipal and state policy changes. Second, the Lewiston Area Public Health Committee (LAPHC) informs the city on health policy. The LAPHC is drafting a plan for creating a Rental Registration and Inspection Program (RRIP) to be housed at the City of Lewiston Code Department, which would require rental housing to be inspected and registered as safe for occupancy before it can be rented. Third, the Healthy Neighborhoods Planning Council (HNPC) has been engaging with the underserved community for the past five years to transform the urban core of Lewiston into healthy neighborhoods. HNPC has built a strong governance structure and community engagement process that emphasizes transparency and balances power among its members.

Through the Neighbor to Neighbor program and the HNPC, the residents of downtown Lewiston have clearly spoken up and said that even with the best education and by actively maintaining their rental units, the power to improve housing quality is held by property owners and the City of Lewiston. Our residents also have little ability to locate safe housing. Therefore our project plan was developed through focus groups with a small group of landlords and informed by conversations with City Officials. Lewiston landlords are notoriously disengaged from public efforts to improve the housing stock in our community. It is easier and more cost-effective for landlords to remain anonymous to city officials, and it is simple to do so as there is no regular inspection process for rental properties in the city. Therefore, through our focus groups and conversations, we created a list of the primary reasons landlords remain disengaged in community dialogue of this issue, and what systems and incentives would need to change to create increased landlord engagement and housing improvement action. Through these conversations we determined that the primary reasons for Lewiston landlords to not maintain their properties include (but are not limited to): high expense of lead abatement and rehab work, minimal funding available to support landlords in rehabbing properties, lack of information sharing about resources that do exist, lack of flexibility when working with city officials to bring units up to code, lack of innovative collaborations to address systems barriers, lack of a landlord network for information sharing, cost of becoming certified and insured in lead-safe renovations, poor investments in rental properties leaving no funds to remediate unforeseen building hazards, and lack of incentives to work with municipal officials and community partners to improve their housing.

Out of state property owners believe they can find a good investment in Lewiston rental properties but many lack local knowledge of the housing issues and invest in properties only to realize they do not have enough capital to maintain the buildings they've purchased and lack the skills to know how to make smart investments that will create a return on their investment. Our activities listed in the next section will address these identified barriers.

The proposed approach represents an evolution in our community's approach to this "wicked problem." A large group of committed partners has been working for many years to provide education and support to tenants to prevent childhood lead poisoning and other home health issues, without only a modest decline in poisoning rates. Our lead abatement efforts funded through the Department of Housing and Urban Development impact a tiny fraction of all downtown rental housing and this approach will take decades to change health outcomes. The partners successfully educated lawmakers about housing issues which resulted in a bill to lower the level at which a child is deemed lead poisoned to 5ug/dL and has resulted in more children receiving services to identify and lower their blood lead level. **But, it is still not enough to treat the root cause. So now, our partners, including residents of the underserved community, have identified that we need more powerful economic and housing-based strategies that address the upstream causes (unhealthy housing) of downstream health issues (lead poisoning, asthma, pest infestations, etc).** We must intentionally support landlords in overcoming the barriers and challenges that they face in providing safe housing or our most vulnerable will continue to suffer. We must convene city staff, landlords, economic leaders, tenants and other to create better tools for creating, maintaining and locating safer housing accessible to all.

Healthy Androscoggin will sustain an ongoing relationship with the underserved community's residents through a number of approaches. First, we anticipate that the extensive outreach efforts proposed in this application – including visiting and providing educational information to each residential building in the downtown Lewiston census tracts – and conducting health assessments with downtown residents through our local HUD lead abatement funding, will strengthen and sustain our connection with community members. Secondly, we will continue to seek feedback from our Neighbor to Neighbor Ambassadors as we implement our workplan. Finally, we will continue to collaborate with our listed partners below, through ongoing participation in local collaborative efforts to improve Lewiston's housing stock. This includes working side-by-side with downtown residents and landlords through the Healthy Neighborhood Planning Council, and engaging landlords and multi-sector partners in the Green and Healthy Homes Learning Network and Lewiston Area Public Health Committee.

1.0d – EJCPS MODEL

Element 1: Issue Identification, Community Vision, Strategic Goal Setting

- Partnerships with Green and Healthy Homes Initiative and Healthy Neighborhoods to identify the need for safer housing in downtown Lewiston.

Element 2: Community Capacity Building, Leadership Development

- New partnerships with City of Lewiston, property owners and local businesses to strengthen Capacity.
- Developing leaders in the landlord community with Landlord Ambassadors and the Stewardship Network.
- A systems change will be achieved where barriers to safe housing will be addressed and removed.

Element 3: Consensus building and Dispute Resolutions.

- A Round Table event bringing landlords and code enforcement into a conversation addressing safe housing. Conversation will result in a transparency of regulations, policy and barriers and challenges to providing safe housing in downtown Lewiston.

Element 4: Multi-Stakeholder Partnerships and Leveraging Resources

- Organizations with multi-stakeholder members to find opportunities to partner with this project, expanding resources and narrowing need.
- Leveraging resources of local materials suppliers, banks and the Chamber of Commerce to inject new resources for creating safe housing

Element 5: Constructive Engagement by Relevant Stakeholders

- Code Enforcement engaged with working with landlords who have an "open-door" to property policy
- Landlord Ambassadors to work with potential property buyers for education on investment
- Stewardship Network already engaged landlords in the community providing a space for landlords to share information and resources and a platform for their voice to be heard.

Element 6: Sound Management and Implementation

- HA will model transparency, strong communication and ethical implementation and will discuss openly with partners

Element 7: Evaluation, Lessons Learned, and Replication of Best Practices

- Milestone evaluations
- Process Surveys after Round Table Events

- Shared results and lessons learned back to the community and stakeholders for sustainability of successes and best practices in future endeavors.

1.0e - PROJECT LINKAGES

This project supports EPA's draft Strategic Plan 2018-2022 Goal 2; Objective 2.2: Increase transparency, public participation and collaboration with communities. This project will emphasize public (community) participation from the underserved community and partnerships with municipal agencies, local property owners and other stakeholders to provide a platform collaboration and engagement in addressing housing issues in downtown Lewiston. This project will also support the sustainability of locally-led, community driven solutions to improve housing stock. Specifically, this project will engage with the focus communities identified through collaboration and relationship building to understand each stakeholder's goals and identify its priorities and needs, recognizing that each partner may have different priorities.

1.0f - PARTNER AND COLLABORATE

How the project will accomplish its goals through partnerships from multiple stakeholder groups:

The proposed project builds upon a strong foundation of local partnerships and collaborations that are working on issues of unhealthy housing in Lewiston. The project will pull in new partners that are not currently engaged in this work (real estate agencies, banks, corporations, Chamber of Commerce, property management companies) and push our current network of partners to find innovations and efficiencies in our work together. The partnerships that we plan to leverage to reach our stated outputs and outcomes, and our partners' activities are further described later in the Performance Management Plan. Our partners include:

- **City of Lewiston (local government)**
 - *Role/Activities:* Attend roundtable discussions; pursue Rental Registration & Inspection Program (RRIP); actively partner in brainstorming creative approaches to healthy housing; support the creation of a public database of rental housing that passes basic safety requirements.
 - *Resources:* Political power to create RRIP; ability to change systems that impact housing (code enforcement approaches and policies); data on housing stock and code violations; relationships with other community partners; city budget; experience working in housing and remediation of home health hazards.
 - *Vested Interest:* Mission to provide healthy housing for all Lewiston residents; insufficient staff time to research and spearhead new approaches; insufficient expertise and staff time to create public rental database.
 - *Sustain Relationships:* HA will sustain relationship with the City of Lewiston through ongoing participation in the Lewiston Area Public Health Committee and the Green & Healthy Homes Initiative Learning Network. Additionally, HA is currently funded by the City of Lewiston through their HUD Lead Hazard Control Grant and Community Development Block Grant to perform lead poisoning prevention education and outreach in Lewiston.
- **Six Sigma Properties (property management company/property owner)**
 - *Role/Activities:* Attend roundtable discussions; support potential property owners by offering walk-throughs of rental properties of interest; provide ongoing support to potential property owners and connection to resources.
 - *Resources:* Experience in successfully owning rental properties in Lewiston and remediating health hazards while maintaining return on investment; knowledge of local resources for landlords; relationships with other local property owners; relationships with Six Sigma tenants, many who represent the underserved community; dedication to creating safe rental housing in downtown Lewiston.
 - *Vested Interest:* Improvements to the Lewiston housing market benefit Jay Allen (owner of Six Sigma) as a property owner; desire to see improvements in the housing stock in downtown Lewiston.
 - *Sustain Relationships:* HA has a pre-existing relationship with Jay Allen from providing lead poisoning prevention education and translation services to his tenants.
- **Healthy Homeworks (non-profit)**
 - *Role/Activities:* Attend roundtable discussions; create and lead a Landlord Network for local property owners and landlords of Lewiston; recruit landlords to participate in Landlord Network; provide four (4) educational workshops for property owners in the Network.
 - *Resources:* Network of volunteers; experience providing housing-related educational workshops; relationships with residents who represent the underserved community; relationships with other local property owners; knowledge of local resources for landlords; dedication to creating safe rental housing in downtown Lewiston; physical space in downtown Lewiston.

- *Vested Interest*: Organizational mission is to build practical skills, collaborative relationships and healthy homes; improvements to the Lewiston housing market benefit Amy Smith (owner of Healthy Homeworks).
- *Sustain Relationships*: HA has a pre-existing relationship with Amy Smith from providing lead poisoning prevention education to her tenants. Will continue to engage with Amy through the Green & Healthy Homes Initiative Learning Network and the Lewiston Area Public Health Committee.
- **Lewiston Area Public Health Committee (local government)**
 - *Role/Activities*: Attend roundtable discussions; determine the structure of a proposed Rental Registration & Inspection Program (RRIP); present RRIP proposal to Lewiston City Council; provide general support, networking and information-sharing to the broader goals of the proposed project. *Resources*: Subject matter experts in code enforcement, public health, healthy housing, Lewiston housing stock; President of Lewiston City Council is a member of the committee; dedicated time and resources to working on lead poisoning prevention and creation of a RRIP; relationships with municipal officials.
 - *Vested Interest*: Committee has determined their current focus to be on reducing childhood lead poisoning by focusing on policy change, and protecting residents of the underserved community from home health hazards.
 - *Sustain Relationships*: Healthy Androscoggin's Executive Director has a seat on this Committee.
- **Healthy Neighborhoods Planning Council (community group)**
 - *Role/Activities*: Attend roundtable discussions; share data and reports on extensive community outreach and engagement activities conducted by the Council on healthy housing.
 - *Resources*: Subject matter experts and key community partners sit on the Council; relationships with residents who represent the underserved community; experience engaging the underserved community and capturing their voices and experiences to inform community programming.
 - *Vested Interest*: Mission is to transform the urban core of Lewiston into healthy neighborhoods where people choose to live, work, play, and invest
 - *Sustain Relationships*: Healthy Androscoggin has a permanent seat on this Council.
- **LA Metropolitan Chamber of Commerce (industry)**
 - *Role/Activities*: Attend roundtable discussions; promote on-the-market rental properties in downtown Lewiston as opportunities for investors within Lewiston and across the State.
 - *Resources*: Extensive network of local businesses; economic and community development experience and expertise; loan portfolio of the Lewiston Area Economic Growth Council (governed by a separate board within the LA Metropolitan Chamber of Commerce).
 - *Vested Interest*: Healthy housing supports a healthy community which supports a healthy workforce.
 - *Sustain Relationships*: Healthy Androscoggin is a member of the LA Metropolitan Chamber of Commerce, and hosts an annual public health presentation at a Chamber breakfast meeting.
- **Green & Healthy Homes Initiative (GHHI) of Lewiston-Auburn – Learning Network (community group)**
 - *Role/Activities*: Attend roundtable discussions; provide general support, networking and information-sharing to support the goals of the proposed project.
 - *Resources*: Subject matter experts and key community partners sit on the Learning Network; ability to receive technical assistance from the Green & Healthy Homes Initiative home office staff in Baltimore.
 - *Vested Interest*: Organizational mission to break the link between unhealthy housing and unhealthy children.
 - *Sustain Relationships*: HA is a founding member of the Green & Healthy Homes Initiative of L-A.

We also intend to collaborate with Maine Center for Disease Control and Prevention, Maine Department of Environmental Protection and Maine Affordable Housing Coalition for general support and information sharing.

2.0 PROJECT ACTIVITIES/MILESTONE SCHEDULE/DETAILED BUDGET NARRATIVE

In the first activity of this project we will bring together diverse stakeholders to have roundtable conversations about systems and barriers that keep landlords from maintaining their units. Currently the City of Lewiston Code Enforcement Department will cite a landlord with all violations big and small (hazardous and benign) in their units and require that all remediation be complete within 30 days. This is unrealistic in many cases and is a disincentive for landlords to have their units inspected. A system change that could be implemented is for the landlord to work with Code to prioritize the list of violations, and to determine a clear and mutually agreed upon timeline for remediation to take place. This would support landlords in making the necessary improvements to their building and help to foster trust between the two parties. There are potentially many other such innovations and systems changes that could be made, and the roundtables with help to uncover those and determine next steps through facilitated

conversation. The Mayor of Lewiston has committed to meeting one-on-one with landlords who have been disengaged in the housing conversation to date and would be uncomfortable in a round table setting. The information collected from landlords in individual meetings will be incorporated into round table reports anonymously.

After initial convening we will implement strategies that provide tools and resources to landlords to create healthier housing and empower the underserved community to access safe housing, including: 1) offer recurring *First-time Investment Property Owner* workshops; 2) recruitment of Landlord Ambassadors who will share their firsthand knowledge with other potential property owners prior to closing on rental properties in downtown Lewiston; 3) creating a Landlord Network for landlords and other housing stakeholders for connection and information sharing – including educational workshops; 4) provide cost-sharing for landlords to become RRP certified; 5) support the creation of a Rental Registration and Inspection Program in Lewiston; 6) support the creation of a public database of rental units that have been designated as having past a recent health inspection, to help members of the underserved community find safe housing; 7) outreach and engagement of banks, to ask them to offer loan products for healthy homes remediation at lower cost for property owners who engage in the Landlord Network or *First-time Investment Property Owner* workshops; 8) outreach and engagement of local home goods corporations, to encourage them to donate materials to landlords in the Landlord Network; 9) outreach to real estate agencies to have them share resources with potential Lewiston property owner clients; 10) outreach to LA Metropolitan Chamber of Commerce to encourage them to promote Lewiston rental properties as community and economic development opportunities; 11) marketing and promotion of local landlords who are working to provide safe housing; and 12) outreach and education for downtown Lewiston residents of the underserved community to notify them of new resources for finding safe housing and share local partner efforts to promote and protect the downtown community.

The Performance Measurement Plan / Workplan below details our proposed project activities and milestone schedule:

Timeline	Resources/Inputs	Activities	Outputs / Milestones	Outcomes
Quarter 1	<ul style="list-style-type: none"> Staff time Partnering organizations: City of Lewiston, Lewiston Area Public Health Committee, Healthy Neighborhoods, Green & Healthy Homes Initiative of Lewiston-Auburn, Lewiston Housing Authority, ME Affordable Housing Coalition, Six Sigma Properties, Healthy Homeworks, LA Metro. Chamber of Commerce Stipend for roundtable facilitator and note-taker Interpreter for non-English speaking residents and community partners 	<ul style="list-style-type: none"> Work with current partners to identify additional stakeholders in building and maintaining healthy low-income housing Engage Neighbor 2 Neighbor Ambassadors (representatives of the underserved community who work on healthy housing community education) to participate in the roundtable conversations Host facilitated round table conversation with diverse partners, including representatives from the underserved community, to determine what systems barriers and challenges exist that keep local landlords from providing and maintaining healthy low-income housing Survey participants to gather feedback and 	<ul style="list-style-type: none"> Hold individual meetings with new partners who are not already engaged in local conversations about improving housing in Lewiston. Number of new partners to engage will be determined through conversations with existing partners Present at 1 Neighbor 2 Neighbor Ambassadors meeting 1 roundtable conversation Facilitator will provide a report describing: <ul style="list-style-type: none"> List of identified systems barriers and challenges for each group of stakeholders Specific recommendations for systems change and implementation strategy and recommendations for structuring Landlord Network 	<ul style="list-style-type: none"> Increased number of stakeholders and representatives of underserved community who are engaged in housing issue conversations Increased collaboration and networking between city offices, property owners, and community groups/members Increased number of documented suggestions for making systems level changes to creating healthier Lewiston housing Increased number of process improvements documented for next round table conversation based

	<ul style="list-style-type: none"> • In-kind space 	<p>determine opportunities roundtable process improvements</p> <ul style="list-style-type: none"> • Meet individually with local landlords not willing to attend a public forum, to gather their feedback which will be incorporated into the facilitators report. 	<ul style="list-style-type: none"> ○ One (1) evaluation survey of roundtable participants 	<p>on evaluation survey data</p>
Quarter 2	<ul style="list-style-type: none"> • Staff time • In-kind contributions • Partnering organizations • Stipend for round table facilitator and note-taker • Interpreter for non-English speaking residents and community partners 	<ul style="list-style-type: none"> • Share the facilitators report to all roundtable conversation participants • Host follow-up facilitated round table conversation with same group of partners to review recommended <i>systems changes</i> and determine feasibility and an implementation plan • Survey participants to gather feedback, determine opportunities for process improvements, and continuing support needed from partners. 	<ul style="list-style-type: none"> • One (1) roundtable conversation • Identify a list of feasible changes we can make in our community to improve housing • Determined a list of next-steps for all stakeholders • Determined a timeline for implementation • One (1) evaluation survey of follow-up roundtable participants 	<ul style="list-style-type: none"> • Increased collaboration and networking between city offices, property owners, and community groups/members • The number of systems changes made to create housing that meets basic safety requirements
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for facilitator • Funds for meeting space 	<ul style="list-style-type: none"> • Coordinate and offer <i>First-time Investment Property Owner</i> workshops 	<ul style="list-style-type: none"> • Six (6) workshops offered over 2-year grant period • Potential investment property owners and property owners are educated on challenges and barriers of owning aging Lewiston housing, and avoiding poor investments 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions • Increased number of property owners who are receiving information and education to improve their housing
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for Landlord Ambassadors 	<ul style="list-style-type: none"> • Recruit local “Landlord Ambassador” to provide the following services to potential investment property owners before they make a purchase: <ul style="list-style-type: none"> ○ Share experience with successfully owning rental properties in Lewiston and remediating health hazards while 	<ul style="list-style-type: none"> • Recruit Landlord Ambassadors • 30 potential investment property owners educated on housing issues in Lewiston and specific hazards in buildings of interest 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions • Increased number of property owners who are receiving information and

		<p>maintaining return on investment</p> <ul style="list-style-type: none"> ○ Provide an informal walk-through of buildings of interest to the potential owner, to provide feedback on possible issues and solutions ○ Refer to local resources to support potential owner with remediation of hazards ○ Provide on-going technical assistance to property owners after investment 		<p>education to improve their housing</p>
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for Healthy Homeworks coordinator 	<ul style="list-style-type: none"> • Support Healthy Homeworks (local housing non-profit) in building a Lewiston Landlord Network for landlords to provide: <ul style="list-style-type: none"> ○ Website for information and resource sharing, with interactive platform for landlords to communicate with one another ○ Educational workshops lead by subject matter experts on various housing-related issues ○ Quarterly Landlord Network meetings (if desired) ○ Renovation, Repair and Painting (RRP) course and certification costs covered at 50% for 12 landlords (cost-share with landlords) 	<ul style="list-style-type: none"> • One (1) Lewiston Landlord Network created • One (1) landlord website created • Four (4) landlord educational workshops offered by subject matter experts 	<ul style="list-style-type: none"> • Increased number of stakeholders who are engaged in housing issue conversations • Increased number of landlords who are receiving information and education to improve their housing stock • Increased number of residential units meeting basic safety requirements
Quarter 4-8	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Build relationships with local real estate agencies to create a referral process where agents refer their clients who are looking at Lewiston investment properties to landlord resources including: <ul style="list-style-type: none"> ○ Lewiston Landlord Network ○ Landlord Ambassadors ○ Lewiston rental 	<ul style="list-style-type: none"> • Individual meetings with eight (8) real estate agencies that serve the Lewiston-area 	<ul style="list-style-type: none"> • Increased number of residential units meeting basic safety requirements

		database		
Quarter 4-8	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Build relationships with local property management companies to connect out-of-state rental property owners to local landlord resources including: <ul style="list-style-type: none"> ○ Lewiston Landlord Network ○ Landlord Ambassadors ○ Lewiston rental database 	<ul style="list-style-type: none"> • Individual meetings with eight (8) Lewiston-based property management companies 	<ul style="list-style-type: none"> • Increased number of landlords who are receiving information and education to improve their housing • Increased number of residential units meeting basic safety requirements
Quarter 1-8	<ul style="list-style-type: none"> • Staff time • Stipend for consultant to create database • Partnering organizations: City of Lewiston Economic and Community Development Department and Code Enforcement, LAPHC, HNPC, GHHI Learning Network, Healthy Homeworks 	<ul style="list-style-type: none"> • Collaborate with City of Lewiston to create a public database of rental units that have been inspected and have passed basic safety requirements • Continue collaborating with existing effort to create a Rental Registration and Inspection Program, currently led by the Lewiston Area Public Health Committee and City of Lewiston Code Enforcement 	<ul style="list-style-type: none"> • One (1) public rental unit database created 	<ul style="list-style-type: none"> • Increased access to information about residential units meeting basic safety requirements
Quarter 7 & 8	<ul style="list-style-type: none"> • Staff time • Partnering organizations • Printed materials • Translation services to provide linguistically and culturally appropriate resources to community members 	<ul style="list-style-type: none"> • Educate residents from the underserved community on new resources for finding safe and healthy housing, and to share information from the roundtable conversation by: <ul style="list-style-type: none"> ○ Door-to-door flyering in downtown census tracks (Bates volunteers) ○ Presenting to community partners at existing community meetings ○ Post information to Healthy Androscoggin, City of Lewiston, Healthy Homeworks and other relevant websites ○ Post information to social media 	<ul style="list-style-type: none"> • Informational flyer distributed to 1,000 residential properties in downtown Lewiston census tracts • 8 presentations to community partners • 3 websites updated with information and resources • 10 posts on Healthy Androscoggin's social media pages about new information and resources 	<ul style="list-style-type: none"> • Increased number of stakeholders and representatives of underserved community who are aware of housing issues in downtown Lewiston • Increased access to information about residential units meeting basic safety requirements

Quarter 3-5	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Explore corporate partnerships to provide free or low-cost materials for landlords who are engaged in the Landlord Network, for healthy homes renovations 	<ul style="list-style-type: none"> • Individual meetings with four (4) local home improvement companies (such as: Home Depot, Lowes, True Value, Wal-Mart) to create corporate partnerships 	<ul style="list-style-type: none"> • Increased number of residential units meeting basic safety requirements
Quarter 3-5	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Explore partnerships with local banks to encourage them to offer a loan product for lead abatement and/or healthy homes rehab work. Loans could be offered to local landlords who have completed the First-time Homebuyers class for investment properties, and/or are engaged with the Landlord Network, and/or have become RRP certified 	<ul style="list-style-type: none"> • Individual meetings with five (5) local banks (Bangor Savings Bank, Five County, Dirigo Bank, Community Credit Union, Rainbow Bank) to build relationships and to encourage the creation of loan products to improve local housing 	<ul style="list-style-type: none"> • Increased number of landlords who are being connected to local resources to help them improve their housing stock • Increased number of residential units meeting basic safety requirements
Quarter 3-5	<ul style="list-style-type: none"> • Staff time 	<ul style="list-style-type: none"> • Explore partnership with the LA Metropolitan Chamber of Commerce to encourage them to promote on-the-market rental properties in downtown Lewiston as opportunities for investors within Lewiston and across the State 	<ul style="list-style-type: none"> • Meet with the LA Metropolitan Chamber of Commerce to encourage the organization to market Lewiston rental properties as an approach to community and economic development 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions
Quarter 6-8	<ul style="list-style-type: none"> • Staff time • Media/marketing materials 	<ul style="list-style-type: none"> • Convene Landlord Ambassadors and Healthy Homeworks to identify property owners deserving public recognition for creating healthier housing as a means of further incentivizing landlord efforts to improve healthy housing 	<ul style="list-style-type: none"> • Identify at least 3 local landlords who have engaged with programming listed above (Landlord Ambassadors, First-time Homebuyers class, Landlord Network, and/or RRP certification) and have made healthier residential housing. • Recognize with newspaper press release, Facebook posts, etc. 	<ul style="list-style-type: none"> • Increased number of landlords receiving recognition for their efforts to provide healthy housing in downtown Lewiston

Itemized Budget Sheet/Budget Narrative: a detailed and itemized budget is included in Appendix 1.

3.0 ENVIRONMENTAL RESULTS – OUTPUTS, OUTCOMES, AND PERFORMANCE MEASURES

Expected outputs and outcomes for the proposed project are included in the table above (Section 2.0). Program evaluation is a priority of this grant proposal and has been built in throughout the duration of the project, emphasizing the importance of being able to measure success. Healthy Androscoggin plans to invest in a program evaluator to ensure high quality information gathering on the impact of each program element. The evaluator will be

asked to design the following evaluation tools to support the program: Landlord Ambassador Reports; Healthy Homeworks Reports; Attendance Lists; Roundtable Process Survey; Bank Loan Survey; Community Outreach Form; HA Program Database.

Outcome/Performance Measure	Data Source	Method of Data Collection
Increased number of stakeholders and representatives of underserved community who are engaged in housing issue conversations in downtown Lewiston	Roundtable Facilitator's Reports; Attendance Lists	Completion of roundtable attendance lists; observation
Increased number of residential units meeting basic safety requirements	Safe Housing Database; Code Enforcement data; Lewiston Housing Authority data	Safe housing checklist (to be determined, such as HUD)
Increased number of documented suggestions for making systems level changes to creating healthier Lewiston housing	Roundtable Facilitator's Reports	Tracking suggestions at roundtables
Increased number of process improvements documented for second round table conversation	Roundtable Process Survey Results	Post-roundtable process survey conducted
The number of systems changes made to create housing that meets basic safety requirements	HA Program Database	Tracking system changes as they occur
Increased number of potential property owners who are receiving information and education to inform their investment decisions	Attendance Lists; Landlord Ambassador Reports	Completion of workshop, Stewardship Group attendance lists; Tracking of Landlord Ambassador assistance
Increased number of landlords who are receiving information and education to improve their housing stock	Attendance Lists; Landlord Ambassador Reports	Completion of workshop attendance lists; Tracking of Landlord Ambassador assistance
Increased access to information about residential units meeting basic safety requirements	Safe Housing Database Community Outreach Forms	Safe housing checklist (to be determined, such as HUD); Tracking of materials distributed to market database
Increased number of landlords who are being connected to local resources to help them improve their housing stock	Landlord Ambassador Reports; Healthy Homeworks Reports; Bank Loan Survey Report	Tracking of Landlord Ambassador assistance; Tracking of Healthy Homeworks assistance; Post intervention survey of banks
Increased number of landlords receiving recognition for their efforts to provide healthy housing in downtown Lewiston	Recognition Documents	Tracking recognition activities in Program Database

4.0 PROGRAMMATIC CAPABILITY

Healthy Androscoggin employs the right personnel and has the right connections to make this project successful. Healthy Androscoggin's Executive Director has managed over 30 grants during her 9 year non-profit management career at Healthy Androscoggin and has been involved in all aspects of grant management including program planning and implementation; evaluation; contract administration; and fiscal tracking and reporting. She holds a Master's Degree in Public Health and has worked on healthy homes issues in Lewiston-Auburn for 10 years and has long standing relationships across the community. Katherine Boss, who will lead this project, holds a Master's in Public Health and has worked on healthy homes issues for the Baltimore-based Green and Healthy Homes Initiative. She currently oversees Healthy Androscoggin's healthy homes related programming including grant projects funded by Community Development Block grant dollars and the Housing and Urban Development / Lead Hazard Control grant. Tracey Crane, Health Promotion Coordinator for Healthy Androscoggin, holds a Master's Degree in Public Health and currently provides Lead Poisoning education to the communities of Lewiston and Auburn, ME. She will be responsible for coordination and implementation of this project as well as data collection and management, using her background in project coordination, community outreach and networking, and

data analysis. Shelemiah Baiei-Makinen will complete financial grant tracking for the project using her 9 years of experience in this role. She has done financial grant tracking on local, state and federal grant projects ranging from \$1,000 to over \$1 million. She is fluent in American Sign Language and uses her volunteer work with the deaf to inform HA's approaches in cultural competency and accessibility. All our staff has had training on Cultural Competency and Health Literacy and basic healthy homes education.

5.0 PAST PERFORMANCE

Since 1995, HA has managed numerous local, state and federal grants as well as private funding. We have a strong history of sound programmatic and fiscal reporting. HA has demonstrated the ability to successfully manage diverse program and fiscal requirements together with competing quarterly and annual progress reporting deadlines. HA has complied successfully with federal reporting requirements under the Government Performance Results Act (GRPA). Below is a list of our most recent federally funded assistance agreements:

Name	Funder	Years	Amount	Agreement #	Project Officer
Drug Free Communities	Substance Abuse and Mental Health Services Administration	2012-2017	\$125,000/year	5H79SP018198	Tobey Manns; Curtis Austin (b) (6)
Racial and Ethnic Approaches to Community Health (REACH)	US CDC	2014-2018	\$313,469/year	1U58DP005793	David Guthrie (b) (6)
Healthy Communities	EPA	2017-2018	\$25,000	HC 00A00070	Eugene Benoit (b) (6)

Healthy Androscoggin has shown great success in meeting program deliverables, and making small mid-course corrections when unanticipated barriers presented themselves. We submitted required reports on time. We experienced some technical difficulties with our registration profile in the federal SAM.gov and DUNS systems which affected our ability to complete our Federal Financial Report for our Drug Free Communities and REACH grants in early 2016. We worked with our project officers, staff at Central Maine Healthcare (our parent corporation) and SAM staff to resolve the issue and submit the required reports. Financial administration for all Central Maine Community Health (CMCH) / Healthy Androscoggin grants is conducted by the Central Maine Medical Center (CMMC) Finance Department using generally accepted accounting principles. CMMC fiscal management staff has considerable experience ensuring accountability and compliance, including separate bank accounts for CMCH funds and internal tracking systems for each grant project's revenue and expenses. CMCH/HA will handle grants administration, reporting, and overall project management. CMCH/HA has strong finance, human resource, contracting, and audit/compliance systems in place, and has a history of successfully administering half-a-million dollar multi-year grants/contracts, including federal and state grants that involve many subcontractors. Internal policies and performance and financial monitoring systems ensure that grant resources are effectively utilized, reports are produced in a timely manner, and all applicable laws and regulations are followed. CMCH/HA leadership approve all purchases and contracts and reviews performance metrics and income and expense statements on a monthly basis. A qualified independent auditor conducts an audit annually. Shelemiah Baiei-Makinen, Grant Coordinator, will be responsible and accountable for overall project fiscal management with supervision by Erin Guay, Executive Director. Ms. Baiei-Makinen and Ms. Guay successfully provided fiscal management for all the grants listed above.

6.0 QUALITY ASSURANCE PROJECT PLAN (QAPP) INFORMATION

A Quality Assurance Project Plan (QAPP) may be applicable to our proposed project, as Healthy Androscoggin will not be directly collecting environmental data, but rather will support ongoing community efforts to develop a safe housing database. Time to develop the QAPP, if needed, is built into our personnel budget.

EJCPS Detailed Budget-Appendix 1

Not responsive as per agreement with requester



ORGANIZATION NAME: Central Maine Community Health Corporation – Healthy Androscoggin

GRANT OPPORTUNITY: Environmental Justice Collaborative Problem-Solving (EJCPS) Cooperative Agreement

FUNDING OPPORTUNITY NUMBER: EPA-OP-OEJ-18-01

Project Performance Measures

Timeline	Resources/Inputs	Activities	Outputs / Milestones	Outcomes
Quarter 1	<ul style="list-style-type: none"> • Staff time • Partnering organizations: City of Lewiston, Lewiston Area Public Health Committee, Healthy Neighborhoods, Green & Healthy Homes Initiative of Lewiston-Auburn, Lewiston Housing Authority, ME Affordable Housing Coalition, Six Sigma Properties, Healthy Homeworks, LA Metro. Chamber of Commerce • Stipend for roundtable facilitator and note-taker • Interpreter for non-English speaking residents and community partners • In-kind space 	<ul style="list-style-type: none"> • Work with current partners to identify additional stakeholders in building and maintaining healthy low-income housing • Engage Neighbor 2 Neighbor Ambassadors (representatives of the underserved community who work on healthy housing community education) to participate in the roundtable conversations • Host facilitated round table conversation with diverse partners, including representatives from the underserved community, to determine what systems barriers and challenges exist that keep local landlords from providing and maintaining healthy low-income housing • Survey participants to gather feedback and determine opportunities roundtable process improvements • Meet individually with local landlords not willing to attend a public forum, to gather their feedback which will be 	<ul style="list-style-type: none"> • Hold individual meetings with new partners who are not already engaged in local conversations about improving housing in Lewiston. Number of new partners to engage will be determined through conversations with existing partners • Present at 1 Neighbor 2 Neighbor Ambassadors meeting • 1 roundtable conversation • Facilitator will provide a report describing: <ul style="list-style-type: none"> ○ List of identified systems barriers and challenges for each group of stakeholders ○ Specific recommendations for systems change and implementation strategy and recommendations for structuring Landlord Network ○ One (1) evaluation survey of roundtable participants 	<ul style="list-style-type: none"> • Increased number of stakeholders and representatives of underserved community who are engaged in housing issue conversations • Increased collaboration and networking between city offices, property owners, and community groups/members • Increased number of documented suggestions for making systems level changes to creating healthier Lewiston housing • Increased number of process improvements documented for next round table conversation based on evaluation survey data

		incorporated into the facilitators report.		
Quarter 2	<ul style="list-style-type: none"> • Staff time • In-kind contributions • Partnering organizations • Stipend for round table facilitator and note-taker • Interpreter for non-English speaking residents and community partners 	<ul style="list-style-type: none"> • Share the facilitators report to all roundtable conversation participants • Host follow-up facilitated round table conversation with same group of partners to review recommended <i>systems changes</i> and determine feasibility and an implementation plan • Survey participants to gather feedback, determine opportunities for process improvements, and continuing support needed from partners. 	<ul style="list-style-type: none"> • One (1) roundtable conversation • Identify a list of feasible changes we can make in our community to improve housing • Determined a list of next-steps for all stakeholders • Determined a timeline for implementation • One (1) evaluation survey of follow-up roundtable participants 	<ul style="list-style-type: none"> • Increased collaboration and networking between city offices, property owners, and community groups/members • The number of systems changes made to create housing that meets basic safety requirements
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for facilitator • Funds for meeting space 	<ul style="list-style-type: none"> • Coordinate and offer <i>First-time Investment Property Owner</i> workshops 	<ul style="list-style-type: none"> • Six (6) workshops offered over 2-year grant period • Potential investment property owners and property owners are educated on challenges and barriers of owning aging Lewiston housing, and avoiding poor investments 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions • Increased number of property owners who are receiving information and education to improve their housing
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for Landlord Ambassadors 	<ul style="list-style-type: none"> • Recruit local “Landlord Ambassador” to provide the following services to potential investment property owners before they make a purchase: <ul style="list-style-type: none"> ○ Share experience with successfully owning rental properties in Lewiston and remediating health hazards while maintaining return on 	<ul style="list-style-type: none"> • Recruit Landlord Ambassadors • 30 potential investment property owners educated on housing issues in Lewiston and specific hazards in buildings of interest 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions • Increased number of property owners who are receiving information and education to improve their housing

		investment <ul style="list-style-type: none"> ○ Provide an informal walk-through of buildings of interest to the potential owner, to provide feedback on possible issues and solutions ○ Refer to local resources to support potential owner with remediation of hazards ○ Provide on-going technical assistance to property owners after investment 		
Quarter 2-8	<ul style="list-style-type: none"> • Staff time • Stipend for Healthy Homeworks coordinator 	<ul style="list-style-type: none"> • Support Healthy Homeworks (local housing non-profit) in building a Lewiston Landlord Network for landlords to provide: <ul style="list-style-type: none"> ○ Website for information and resource sharing, with interactive platform for landlords to communicate with one another ○ Educational workshops lead by subject matter experts on various housing-related issues ○ Quarterly Landlord Network meetings (if desired) ○ Renovation, Repair and Painting (RRP) course and certification costs covered at 50% for 12 landlords (cost-share with landlords) 	<ul style="list-style-type: none"> • One (1) Lewiston Landlord Network created • One (1) landlord website created • Four (4) landlord educational workshops offered by subject matter experts 	<ul style="list-style-type: none"> • Increased number of stakeholders who are engaged in housing issue conversations • Increased number of landlords who are receiving information and education to improve their housing stock • Increased number of residential units meeting basic safety requirements
Quarter 4-8	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Build relationships with local real estate agencies to create a referral process where agents refer their clients who are 	<ul style="list-style-type: none"> • Individual meetings with eight (8) real estate agencies that serve the Lewiston-area 	<ul style="list-style-type: none"> • Increased number of residential units meeting basic safety requirements

		<p>looking at Lewiston investment properties to landlord resources including:</p> <ul style="list-style-type: none"> ○ Lewiston Landlord Network ○ Landlord Ambassadors ○ Lewiston rental database 		
Quarter 4-8	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Build relationships with local property management companies to connect out-of-state rental property owners to local landlord resources including: <ul style="list-style-type: none"> ○ Lewiston Landlord Network ○ Landlord Ambassadors ○ Lewiston rental database 	<ul style="list-style-type: none"> • Individual meetings with eight (8) Lewiston-based property management companies 	<ul style="list-style-type: none"> • Increased number of landlords who are receiving information and education to improve their housing • Increased number of residential units meeting basic safety requirements
Quarter 1-8	<ul style="list-style-type: none"> • Staff time • Stipend for consultant to create database • Partnering organizations: City of Lewiston Economic and Community Development Department and Code Enforcement, LAPHC, HNPC, GHHI Learning Network, Healthy Homeworks 	<ul style="list-style-type: none"> • Collaborate with City of Lewiston to create a public database of rental units that have been inspected and have passed basic safety requirements • Continue collaborating with existing effort to create a Rental Registration and Inspection Program, currently led by the Lewiston Area Public Health Committee and City of Lewiston Code Enforcement 	<ul style="list-style-type: none"> • One (1) public rental unit database created 	<ul style="list-style-type: none"> • Increased access to information about residential units meeting basic safety requirements
Quarter 7 & 8	<ul style="list-style-type: none"> • Staff time • Partnering organizations • Printed materials • Translation services to provide linguistically and culturally appropriate resources to community members 	<ul style="list-style-type: none"> • Educate residents from the underserved community on new resources for finding safe and healthy housing, and to share information from the roundtable conversation by: <ul style="list-style-type: none"> ○ Door-to-door flyering in downtown census tracks 	<ul style="list-style-type: none"> • Informational flyer distributed to 1,000 residential properties in downtown Lewiston census tracts • 8 presentations to community partners • 3 websites updated with information and resources • 10 posts on Healthy 	<ul style="list-style-type: none"> • Increased number of stakeholders and representatives of underserved community who are aware of housing issues in downtown Lewiston • Increased access to information about residential units meeting basic safety requirements

		(Bates volunteers) <ul style="list-style-type: none"> ○ Presenting to community partners at existing community meetings ○ Post information to Healthy Androscoggin, City of Lewiston, Healthy Homeworks and other relevant websites ○ Post information to social media 	Androscoggin's social media pages about new information and resources	
Quarter 3-5	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Explore corporate partnerships to provide free or low-cost materials for landlords who are engaged in the Landlord Network, for healthy homes renovations 	<ul style="list-style-type: none"> • Individual meetings with four (4) local home improvement companies (such as: Home Depot, Lowes, True Value, Wal-Mart) to create corporate partnerships 	<ul style="list-style-type: none"> • Increased number of residential units meeting basic safety requirements
Quarter 3-5	<ul style="list-style-type: none"> • Staff time • Printed materials 	<ul style="list-style-type: none"> • Explore partnerships with local banks to encourage them to offer a loan product for lead abatement and/or healthy homes rehab work. Loans could be offered to local landlords who have completed the First-time Homebuyers class for investment properties, and/or are engaged with the Landlord Network, and/or have become RRP certified 	<ul style="list-style-type: none"> • Individual meetings with five (5) local banks (Bangor Savings Bank, Five County, Dirigo Bank, Community Credit Union, Rainbow Bank) to build relationships and to encourage the creation of loan products to improve local housing 	<ul style="list-style-type: none"> • Increased number of landlords who are being connected to local resources to help them improve their housing stock • Increased number of residential units meeting basic safety requirements
Quarter 3-5	<ul style="list-style-type: none"> • Staff time 	<ul style="list-style-type: none"> • Explore partnership with the LA Metropolitan Chamber of Commerce to encourage them to promote on-the-market rental properties in downtown Lewiston as opportunities for investors within Lewiston and 	<ul style="list-style-type: none"> • Meet with the LA Metropolitan Chamber of Commerce to encourage the organization to market Lewiston rental properties as an approach to community and economic development 	<ul style="list-style-type: none"> • Increased number of potential property owners who are receiving information and education to inform their investment decisions

		across the State		
Quarter 6-8	<ul style="list-style-type: none"> • Staff time • Media/marketing materials 	<ul style="list-style-type: none"> • Convene Landlord Ambassadors and Healthy Homeworks to identify property owners deserving public recognition for creating healthier housing as a means of further incentivizing landlord efforts to improve healthy housing 	<ul style="list-style-type: none"> • Identify at least 3 local landlords who have engaged with programming listed above (Landlord Ambassadors, First-time Homebuyers class, Landlord Network, and/or RRP certification) and have made healthier residential housing. • Recognize with newspaper press release, Facebook posts, etc. 	<ul style="list-style-type: none"> • Increased number of landlords receiving recognition for their efforts to provide healthy housing in downtown Lewiston

EPA KEY CONTACTS FORM

Not responsive as per agreement with requester

EPA KEY CONTACTS FORM

Not responsive as per agreement with requester



Resume - Not responsive as per agreement with requester



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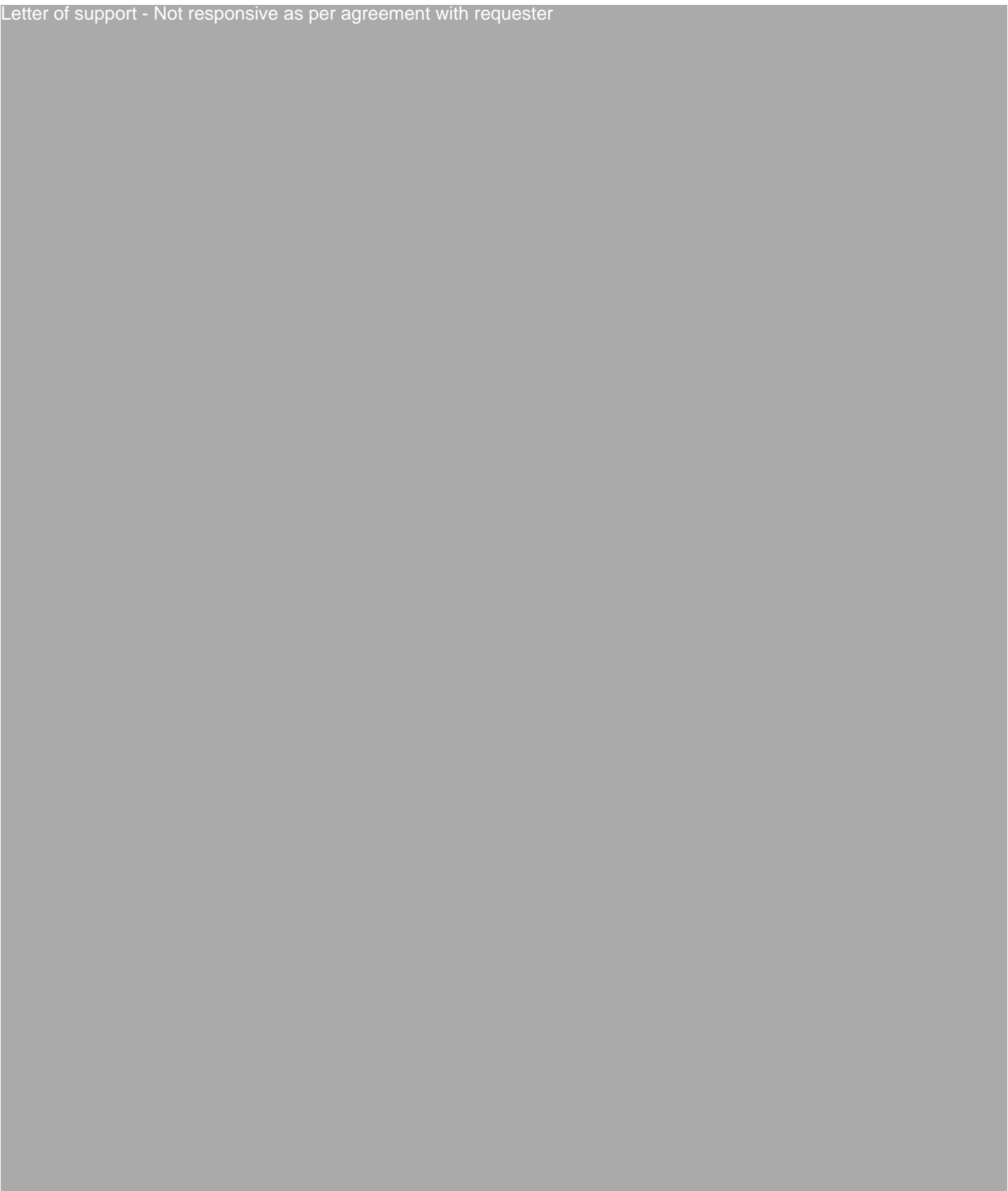


Resume - Not responsive as per agreement with requester





Letter of support - Not responsive as per agreement with requester



Letter of support - Not responsive as per agreement with requester

**Internal Revenue Service
District Director**

Department of the Treasury

G.P.O. BOX 1680
BROOKLYN, NY 11202

Not responsive as per agreement with requester



Project Narrative File(s)

Not responsive as per agreement with requester



Other Attachment File(s)

Not responsive as per agreement with requester

